

Shared Services Joint Committee

Agenda

Date:	Friday 27th November 2015
Time:	2.00 pm
Venue:	Committee Room 1 - Wyvern House, The Drumber, Winsford, CW7 1AH

The agenda is divided into 2 parts. Part 1 is taken in the presence of the public and press. Part 2 items will be considered in the absence of the public and press for the reasons indicated on the agenda and at the foot of each report.

PART 1 – MATTERS TO BE CONSIDERED WITH THE PUBLIC AND PRESS PRESENT

1. **Apologies for Absence**

To note attendances, substitutes, and any apologies for absence.

2. **Declarations of Interest**

To provide an opportunity for Members and Officers to declare any disclosable pecuniary and non-pecuniary interests in any item on the agenda.

3. **Public Speaking Time/Open Session**

Members of the public are entitled to address the Joint Committee on reports contained within the agenda. One person can speak in support of each item, and one against, with a limit of three minutes each. It would be helpful if any person wishing to speak would give prior notice to the Democratic Services Officer named below.

4. **Minutes of Previous meeting** (Pages 1 - 6)

To approve the minutes of the meeting held on 2 October 2015

For any apologies or requests for further information, or to give notice of a question to be asked by a member of the public

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5. **Shared Services Mid-Year Performance 2015-16** (Pages 7 - 40)

To consider a joint report of the Chief Operating Officer, Cheshire East Council and the Head of Finance, Cheshire West and Chester Council on the mid-year position for the remaining Shared Service, including both financial and non-financial performance

6. **Occupational Health Unit - Procurement of Occupational Health Services 2016** (Pages 41 - 44)

To consider a report of the Head of Professional Services, Cheshire West and Chester Council, on the procurement of Occupational Health Services

7. **Shared Services Project Update.** (Pages 45 - 50)

To consider a joint report of the Chief Operating Officer, Cheshire East Council and the Head of Finance, Cheshire West and Chester Council on the progress being made on key change projects within the Shared Service arrangements between Cheshire West and Chester Council and Cheshire East Council

8. **CoSocius Service Reviews** (Pages 51 - 74)

To consider a joint report of the Chief Operating Officer, Cheshire East Council and the Head of Finance, Cheshire West and Chester Council on the progress being made in the delivery of the Service Review programme

9. **Update on the Implementation of Shared Service Arrangements to provide ICT, HR and Finance Services to both Authorities** (Pages 75 - 80)

To consider a joint report of the Chief Operating Officer, Cheshire East Council and the Head of Finance, Cheshire West on the progress made in regards to the programme of work required to deliver the establishment of a Shared Service for the delivery of ICT to be hosted by Cheshire East and the establishment of a Shared Service for the delivery of HR & Finance hosted by Cheshire West and Chester